

LEDBURY TOWN COUNCIL
TERMS OF REFERENCE
CLIMATE CHANGE WORKING PARTY

1. Membership

Members of the Working Party can be appointed at any time during the Municipal year and will consist of both Town Councillors, members of relevant local groups/organisations.

The Membership will be made up of Councillors, stakeholders, representatives of local community groups and other interested parties.

2. Chairman

A Chairman will be appointed annually, at the first meeting of the Working Party.

The Chairman will be the main point of contact for the clerk.

The Clerk will ensure minutes are taken from the meeting ensuring the capture of any actions proposed. This report will be submitted to the next meeting of the Environment & Leisure Committee for consideration.

3. Powers

Working Parties cannot make decisions on behalf of the Town Council, and any recommendations made by this group will be subject to approval by the Environment & Leisure Committee, Finance Committee and/or Council. This group has no budgetary powers.

The Council's Standing Orders apply to all meetings of the Working Party.

4. Responsibilities and Areas of Operation

Internal to the Council

- To work with existing Town Council Working Groups and Standing Committees, to ensure that recommendations are considered in respect of any associated climate and environmental impact and to ensure any associated climate and environment impacts and mitigation is considered.
- To help build links with other organisations and Herefordshire Council in particular, to improve waste management, public transport, and housing provision and any similar projects.

- To help Ledbury Town Council to develop sustainability through its Corporate Plan.
- To support the council regarding the purchasing of goods and services to ensure environmental issues are taken into account, locally and sustainably.

External to the Council

- To support the community in discussion around the setting of appropriate targets for carbon reduction policy local and in support of national targets.
- To draft a statement and ask the Council to declare a climate emergency and ask the council to publicly declare their support for the bill. This to be completed before the December meeting.
- To create and regularly update a Ledbury climate change information directory. This directory will be an impartial local guide that provides information on accredited local businesses and will help keep money in the local economy. The guide could include information on local accredited energy assessors and renewable energy installers for solar panels, batteries, EV charging points and heat pumps, eco-friendly retailers, green builders and landscape companies, etc. It can also encourage sustainable transport options.

The Working Party will keep the Council fully informed, providing reports to the Environment & Leisure Committee meetings and ensuring that copies of all relevant documentation are made available for inspection by Council members.